Tips for Completing the Online Application for Admission for Undergraduate Freshman and Transfer International Students

♦ The online application requires applicants to pay the application fee of US$50 with a Visa, Mastercard or Discover credit card. If you do not have this type of credit card available to you, we recommend that you submit the paper application in lieu of the online application. The paper application can be downloaded from our website - [http://oregonstate.edu/admissions/publications/intl_ug_app.pdf](http://oregonstate.edu/admissions/publications/intl_ug_app.pdf) and a bank check or money order may be enclosed with the mailed packet.

♦ In addition to the submitted online application, be sure to send us your supporting documents as soon as they become available.
  - Official or true copies of transcripts for all secondary/ high schools and colleges/ universities attended, grades and diplomas earned, along with certified English translations if needed.
  - For non-native English speakers, official or true copies of TOEFL or IELTS test scores. ETS’s school code for OSU is 4586.
  - The [OSU Certification of Finances Form](http://oregonstate.edu/admissions/publications/CertificateofFinanceUndergrad09-10.pdf) AND evidence of funding/ sponsorship.

Step-by-Step Instructions

Go to - [https://admininfo.ucsadm.oregonstate.edu/prod/bwskalog.P_DispLoginNon](https://admininfo.ucsadm.oregonstate.edu/prod/bwskalog.P_DispLoginNon)

Login Page

Click on “First time user account creation”

Create your own login name (using up to 8 letters or numbers)

Create your own PIN or password (must use 6 numbers)

InfOSU Admissions

Locate the campus to which you plan to apply and select “Applications for International Students”.
  - **OSU’s Main Campus** in Corvallis, OR offers 200+ undergraduate majors. (includes Ecampus)
  - **OSU’s Cascade campus** in Bend, OR offers ten undergraduate majors.

Select either “Freshman Undergraduate” or “Transfer Undergraduate” based on the descriptions that apply to you.

Select Application Term

Review available admission terms and start dates. Priority application deadlines for international students are approximately six months prior to the start of the term. For international students currently in the U.S., the deadline is more flexible (approximately 4 months prior to the start of the term).

Application Checklist

Choose from among 11 items. You may save a draft of your application and return to it later at any time before submitting the application with the application fee payment.

Checklist Item 1 - Name

Please enter your name spelling and order as shown on your passport.
Checklist Item 2 – Current Address and Phone

Please enter a physical address rather than a Post Office (PO) Box. Courier services, such as UPS, generally do not deliver to PO Boxes.

“Street Line 3”
- If your state, province or prefecture is not in the US or Canada, please indicate it here.

Zip code
- Enter postal code, if any

International access country and city code (Phone)
- Enter your country code (city code is optional)

Phone Number
- Enter remaining numbers as needed (up to 10)

Checklist Item 3 – Personal Information

US Social Security Number
- Leave this line blank, unless you have attained a US Social Security Number in the past.

Citizenship
- If you are an international applicant, please select “Non-US citizen”

Checklist Item 4 – Planned Course of Study

Select your primary major
- If you wish to pursue two majors and/or a minor, you may add these to your student status after being admitted and enrolling at OSU.
- Be sure to select the correct major option
  - BS – Bachelor of Science (requires a minimum 15 credit block of science)
  - BA – Bachelor of Arts (requires additional foreign language study)
  - Ecampus – distance / online course
  - *Majors marked with an asterisk (*) are pre-professional programs requiring an additional departmental application upon completion of prerequisite course work.

Checklist Item 5 – Contact Information

Refer to tips under Checklist item 2

Checklist Item 6 – High School

*Important*

*Be sure to list all schools attended*

Based on the school from which you have or will graduate or receive your diploma/ certificate.

If you have or will graduate from a high school in the United States, Click on “Lookup High School Code”

If you have or will graduate from a high school outside the U.S., please enter the NAME of the school, along with the CITY and COUNTRY.

Graduation Date:
• Enter the date in which you will end your high school studies and/or take your final exam.

Grade Point Average (GPA) of grades 9-12 (or last four years of secondary/high school) - OPTIONAL
• If your school's grading system provides a cumulative grade or score based on the last 3-4 years of high school, please enter it here (for example, 3.25/4.0 or 14/20 or 83%/100%)

Additional secondary school(s) attended
• If you attended more than one school during your last four years of study, please enter the name of the school(s) along with the city and country, and your start and end dates of attendance.

Checklist Item 7 - Previous College or University

*Be sure to list all schools attended*

If you have attended a community college or university in the U.S., click on “Lookup College Code” and select the relevant school.

If you have attended a community college or university outside the U.S, click on “Lookup College Code” and select relevant school. If not shown, please enter the NAME of the school, along with the CITY and COUNTRY.

Checklist Item 8 - Test Scores

All TOEFL scores require 3 digits. For example, a TOEFL internet Total score of 71 will be shown as “071”.

Checklist Item 9 – Release of Information

Please follow instructions as shown.

Checklist Item 10 – International Information

Country of Legal Permanent Residency – enter country name if distinct from your country of citizenship.
• If you have a pending application for US permanent residency, please write “pending approval by USCIS”

Checklist Item 11 - Interests

Please follow instructions as shown.

Application Checklist

When you have reviewed and confirmed the accuracy of your information, please check the statement of affirmation box and click “submit”.

Application Fee Payment

Payment must be made with Visa, Mastercard or Discover Card.

If you have any further questions, feel free to contact our Office of Admissions at intladmit@oregonstate.edu.